



## **Documents required for application for Non-Immigrant B visa at Vientiane**

1. Fill in the application form and affix 2 color photographs with white background (3.5×4.5cm)
2. 2 copies of your passport.
3. A copy of Laos visa or Laos stamp and Thai stamp.
4. An original letter of invitation on company letterhead from the business host in Thailand stating the applicant's title, expertise, duties and responsibilities.
5. A notarized valid ID card copy of the undersigned of No.4
6. A copy of employment contract.
7. A copy of business registration and business license which issued by the department of commercial.
8. A copy of details of business operation EX, corporation tax payment, list of shareholders, company profile, location, balance sheet, statement of income value added tax registration ETC.
9. Work permit issued by the ministry of labour and social welfare or "WP3" (No needed , if applicant is Japanese)
10. Academic degree certificate issued by last school (university).
11. Curriculum vitae made by applicant.